



**Kenmore-Town of Tonawanda
Union Free School District**

Office of the Superintendent

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FROM: Stephen Bovino, Superintendent, Ken-Ton Schools

DATE: August 29, 2018

RE: Attached District Delayed Start Plan

CC: John Brucato, Assistant Superintendent for Finance
Patrick Fanelli, Community Relations Coordinator

Attached is the District's Delayed Start Plan in the event of inclement weather or other emergencies. This plan describes the implementation of a two hour delay to the beginning of the school day to allow time for weather and/or work conditions to improve so that student attendance is possible.

Please note that all parochial and non-public school children who are bussed will be affected by the District's delayed transportation schedule if the plan is activated. All pick-up times will be two hours later than normally scheduled. Please share this information with your school communities so they are prepared for such an occurrence.

If you have any questions regarding the Delayed Start Plan, please do not hesitate to contact me.

Thank you.

SB/gsm
Attachment



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DELAYED START PLAN

The purpose of a delayed start to schools is **to allow time for weather and/or work conditions to change** so that school attendance is possible. A delayed start to the school day may allow for temperatures to rise in the morning or to allow more time for roads, sidewalks, and/or lots to be cleared. The determination of this will be made by the Superintendent of Schools.

If a delayed start is called, schools will start accordingly:

- Elementary Schools – 11:15 am (9:15 am normal start)
- Middle Schools – 10:15 am (8:15 am normal start)
- High Schools – 9:45 am (7:45 am normal start)

Dismissal times will remain the same as any usual school day, per division.

- **All staff will follow their normal work day schedules including report to work time.**
- After a delayed start opening, each level will determine how the remainder of the day will be structured.
- Out of District bussing will continue at normal times.
- AM BOCES students will report to their home high school and be supervised until classes begin. **Additional substitutes may be needed.**
- Parochial and other non-public schools will follow the District schedule for transportation.
- Schools will offer a continental type breakfast, if possible, lunches will be served at the usual times.
- Emergency closing procedures will be utilized to communicate the delayed closing.

Revised 8/28/18