COHS PARENT/STUDENT TECHNOLOGY PROGRAM AGREEMENT

Please read this document carefully. When signed by the parent/guardian or student, it becomes an agreement binding between you and Cardinal O'Hara High School. Signatures indicate an agreement to abide by the conditions and guidelines established here.

PARENT/STUDENT RESPONSIBILITY:

- **We charge $225.00 Technology Program fee annually to each student's FACTS account**. The fee is used to cover the technology cost for teaching and learning such as hardware (e.g. Smartboard, Smart TV), software (e.g. MS Office, Castle Learning), and services (e.g. Copier/Printer, Wi-Fi Internet). We use a portion of the fee to cover the student's one-to-one computer device. **The student must return the computer device to school in June (on device return date) for summer maintenance. We charge a fine to student's FACTS for not returning the device for maintenance.**
- **The parent/guardian is financially responsible for any repair or replacement of a school computer device. We charge student's FACTS account for any repair or replacement cost**. It is an expectation that a student will take a good care of the computer device and bring it to all classes in a regular school day. It is the responsibility of a student to charge the device with a surge protected outlet each day. Please keep the device's battery level between 20%-80%.
- **The student should not leave the computer device in any open area (e.g. auditorium, cafeteria, gym, etc.) or in any unlocked classroom or unlocked locker at any time**. **We charge a replacement cost if a student loses a school device.**

ACCEPTABLE USE GUIDELINES:

- I understand that the use of information technology resources must be in support of the educational goals and objectives of Cardinal O'Hara High School (COHS). I will abide all the rules in the Student Handbook while using computer resources.
- I will take care of the computer device (no running with device in my hand, no dropping of backpack with device in it).
- I will keep the computer device clean and safe (e.g. no drawing/damages on device surface, no food/drinks near device).
- I understand that the school email is *not* private. I will not use school email outside the school domain.
- I will accept personal responsibility in reporting any misuse of the computer device and network to the school authority.
- I agree not to submit, publish, display, or retrieve any defamatory, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material. I will abide all copyright rules and keep a good airflow around computer device.
- I will apply recommended software updates to the device after school. I will charge the device with a surge protected outlet.
- **I will not let other people to use my school computer and my computer user accounts.**
- I will not use the network for commercial or illegal purposes. **I will not install any software on any computer devices.**
- I will not attempt to change, modify, damage, and remove any computer hardware, software, network and infrastructure.

SERVICES:

- The use of computer resources is a privilege, not a right, and may be revoked at any time due to a violation of the agreement. A student's computer user accounts can be disabled at any time. The decision may be appealed to the Assistant Principal. A student's accounts shall remain closed through the appeal process. The decision of the Assistant Principal is final.
- Cardinal O'Hara High School provides computer services on an "as-is, as-available" basis. The school reserves the right to establish such rules and regulations as may be necessary for the efficient operation of school IT systems. Parent agrees the child student to use the apps/services and comply the usage policies provided by companies such as Google and Microsoft.
- Parent may purchase additional protection for the student's device. The school device may be added to a homeowner's insurance policy. All personal insurance claims are handled between the parent/guardian and their insurer.

CONSEQUENCES:

- Infractions of the provisions set forth in the Parent/Student Technology Program Agreement may result in suspension or termination of access privileges and/or appropriate disciplinary action.
- Activities in violation of state and federal law will be subject to prosecution by those authorities. Disciplinary action may be taken by Cardinal O'Hara High School as appropriate.

I have read, and understand, and agree to abide by all of the provisions of the Technology Program Agreement.

Student Name (print) _____ **Grade** _____

Student Name (sign) _____ **Date** _____

A**s** the parent or guardian of this child, I have read the Technology Program Agreement. I understand that this privilege is designed for educational purposes. I hereby give permission for my child to use school's technology resources and accept and agree to all financial responsibilities stated above.

Parent/Guardian signature _____ **Date** _____